**Measurable Milestones:**

Use this document to track the major milestones within your project. Milestones are the logical partitions (i.e., steps) established within a deliverable to achieve efficiency when managing a project’s lifecycle. Milestones ensure there is a plan to provide the value of the project. This section should delineate the steps required to achieve the deliverable and should strongly align with the Measurable Milestones section.

• Example: Equipment - Identify equipment needs; purchase equipment; train personnel and deploy equipment; and maintain equipment by 1/31/2023.

• Example: Training - Identify training needs; develop training; deliver training; and evaluate training by 2/28/2023.

| **Milestone #** | **Milestone Description**  | **Est. Completion Date** |
| --- | --- | --- |
| **1** |  |  |
| **2** |  |  |
| **3** |  |  |
| **4** |  |  |
| **5** |  |  |
| **6** |  |  |
| **7** |  |  |
| **8** |  |  |
| **9** |  |  |
| **10** |  |  |
| **11** |  |  |
| **12** |  |  |
| **13** |  |  |
| **14** |  |  |
| **15** |  |  |
| **16** |  |  |
| **17** |  |  |

| **Milestone #** | **Milestone Description**  | **Est. Completion Date** |
| --- | --- | --- |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |